

**Wigan Safeguarding Board**  
**TERMS OF REFERENCE**

<b>Name of committee / Group</b>	Child Sexual Exploitation Sub Group
<b>Chair</b>	The meeting is co-chaired by Chief Executive, Wigan Council and Chief Superintendent, Greater Manchester Police.
<b>Frequency of meetings</b>	The meetings will occur every other month.
<b>Quorum/Attendance</b>	There needs to be at least 5 members, from three different agencies, in attendance for the meeting to go ahead.
<b>Agenda &amp; Papers</b>	An agenda for each meeting, together with relevant papers, will be made available in advance of the meeting.
<b>Minutes / Actions Plan</b>	CSE Sub Group members will approve minutes / action plan of the previous meeting.
<b>Accountability &amp; Reporting Mechanisms</b>	The CSE Sub Group is accountable to the WSCB and the Children's Trust. The Chair of the Sub Group will provide regular reports to the WSCB Executive Group who will provide a highlight report to the Board.
<b>Strategic Objectives contribution</b>	<p><b>Priority 3</b> - Support, challenge and critically evaluate the development of a life course Multi Agency Safeguarding Hub to ensure it realises its potential</p> <p><b>Priority 4</b> - Engage with children, individuals, families, communities and professionals in order to safeguard children and young people in the context of wider public service reform and the deal for children.</p> <p><b>Priority 5</b> - Continue to develop and inform a confident, committed and competent workforce operating consistently and effectively across partnerships to safeguard children and young people.</p> <p><b>Priority 6</b> - Develop an intelligent approach to assessing and evaluating the work of the board and partners engaged in safeguarding children and young people.</p>
<b>Roles and Responsibilities of Members</b>	<ol style="list-style-type: none"> <li>1. Members take responsibility for ensuring that any actions agreed are effectively carried out in their agency.</li> <li>2. Provide clarity on how their agency addresses the priority area of CSE.</li> <li>3. Have a clear understand of the CSE strategy and emerging trends.</li> <li>4. Ensure that lessons learned are disseminated and acted upon in their own agency.</li> <li>5. Support the WSCB in delivering its strategic objectives as outlined above.</li> <li>6. Agree to attend all meetings or send a deputy when absence is unavoidable.</li> </ol>
<b>Links to other Groups / Committees</b>	<p>WSCB Subgroups</p> <p>Children's Trust</p> <p>HWB</p> <p>WSAB</p> <p>BSCP</p>

<b>Purpose of the Group / Committee</b>	<p>The role of the Child Sexual Exploitation (CSE) sub group is to contribute to the safeguarding of children and young people in the Wigan Borough through coordinating the partnership's response to CSE.</p>
<b>Terms of Reference</b>	<p>To oversee the effective delivery of the WSCB CSE Strategy through.</p> <ol style="list-style-type: none"> <li>1. Developing proactive approach to addressing and preventing CSE.</li> <li>2. Monitor and evaluate the quality and effectiveness of the CSE Strategy in identifying and tackling CSE.</li> <li>3. Ensuring there are sufficient resources available to facilitate an effective response to CSE.</li> <li>4. Ensuring that protocols relating to CSE are relevant, up to date and effective and that there is clarity in local practice and procedures in relation the approach to CSE.</li> <li>5. Identify emerging patterns, threats, risks and opportunities relating to CSE and missing children so that agencies may target their service delivery activities appropriately.</li> <li>6. Feeding into the review of lessons learned through the Learning and Improvement Group.</li> <li>7. Supporting the delivery of multi-agency training through the WSCB Training Sub Group.</li> <li>8. Supporting engagement with young people, carers, parents and professionals through the WSCB Communications and Engagement Sub Group.</li> <li>9. Promote an understanding of CSE amongst the professionals in the Wigan Borough in collaboration with the Training Sub Group and the Communications and Engagement Sub Group.</li> <li>10. Work together to unblock barriers and blockages in the system.</li> </ol>
<b>Membership</b>	<ul style="list-style-type: none"> <li>● Chief Executive, Wigan Council</li> <li>● Chief Superintendent, Greater Manchester Police</li> <li>● Assistant Director Targeted Services, Wigan Council</li> <li>● Service Manager Partnerships &amp; Safeguarding, Wigan Council</li> <li>● CSE Team Manager, Wigan Council</li> <li>● LAC Nurse Manager, Bridgewater</li> <li>● Project Manager Safeguarding, Wigan and Leigh Homes</li> <li>● Detective Chief Inspector, Greater Manchester Police</li> <li>● Detective Sergeant, Greater Manchester Police</li> <li>● Assistant Director Safeguarding Children / Designated Nurse, Wigan Borough CCG</li> <li>● Strategic Business Manager Partnerships and Safeguarding, Wigan Council</li> <li>● Service Manager Education, Wigan Council</li> <li>● Named Nurse Safeguarding Children, Bridgewater NHS FT</li> <li>● Service Manager Commissioning, Wigan sCouncil</li> <li>● Service Manager, Brook</li> <li>● CAMHS Representative</li> <li>● Safeguarding Officer, Wigan Youth Zone</li> <li>● Service Manager, Start Well, Wigan Council</li> <li>● Public Health Programme Manager 5-19 years and Lead Commissioner Sexual Health, Start Well Team, Wigan Council</li> <li>● Business Manager, WSCB</li> </ul>

	• Business Analyst and Co-ordinator, WSCB
<b>ToR Review date</b>	April 2016